

Government of the People's Republic of Bangladesh
Bangladesh Economic Zones Authority (BEZA)
Prime Minister's Office
BDBL Bhaban (Level 15), 12 Karwan Bazar, Dhaka 1215

Ref: 03.773.00.002.00.00.068.2017-1869

Date: September 05, 2017

Request for Expression of Interest (REOI)
for
Consulting Services for Foreign Direct Investment Promotion Project (FDIPP)

1. The Government of the People's Republic of Bangladesh has received for Official Development Assistance (ODA) Loan from Japan International Cooperation Agency (JICA) towards the cost of "Foreign Direct Investment Promotion Project" ("the Project") with the objective of promoting private sector investment in Bangladesh and foreign direct investment, particularly from Japan. This project consists of three components, Component 1: Two Step Loan (TSL), Component 2: Equity Back Finance (EBF), Component 3: Project Sector Loan (PSL). A part of the proceeds from the loan will be utilized for consulting services for Component 2 and Component 3. The EBF Component is to provide EBF for Bangladesh Government Agencies to develop a selected Economic Zone (EZ) together with the potential developers of the EZ which subscribes to the establishment of Special Purpose Company which may attract private sector investment and Foreign Direct Investment (FDI). The PSL Component is to provide Yen-Loan to Government Agencies to develop on-site/off-site infrastructure for the selected EZ to attract Japanese private sector investment and FDI, particularly from Japan. The EBF Component will be implemented by Bangladesh Infrastructure Finance Fund Limited (BIFFL) and the PSL component will be by Bangladesh Economic Zone Authority (BEZA). BEZA will be the employer of this consulting services but the consultants will have to work with both BEZA and BIFFL as per their scope of works. The duration is estimated for five (5) years for implementation stage of the Project.
2. The scope of consulting services for both components will include the following:
For EBF component
 - 1) Capacity building of BIFFL and BEZA in the areas of, but not limited to, EZ establishment cycle as well as equity investment including fund management;

- 2) Support BIFFL and BEZA in monitoring and reporting for proper implementation of EBF component of the Project as well as in preparing EZ project impact assessment framework and provide the capacity building in these areas;
- 3) Advisory services on environmental and social consideration: consultant will identify environmental and social issues on investment to EZ and to provide advisory services to manage those issues in accordance with Bangladesh regulations as well as JICA guidelines; and
- 4) Reporting of the project in line with JICA's requirement

For PSL component

- 1) Detailed design including preparation of Bid Documents;
 - The consultant will carry out the design works and prepare the bid documents of subprojects. The following on and/or offsite infrastructures have been identified as subprojects for the selected EZ, but not limited to;
 - Construction of access road
 - Construction of pipeline for drainage
 - Construction of water supply system
 - Construction of power plant (estimated capacity from 50 to 200MW)
 - Construction of power supply system (substation, transmission and distribution)
 - Construction of gas supply system
 - Telecommunication system (optical fiber)
 - 2) Provide assistance during the bidding process and supervision of the construction works for the above subprojects;
 - 3) Provision of capacity building to BEZA and relevant agencies during the detail design, bidding process, construction stage for knowledge transfer; and
 - 4) Reporting of the project in line with JICA's requirement.
3. The firm is required to provide experts in the following fields:
 - 1) Management and/or development of Economic Zone Project (industrial park or similar projects);
 - 2) Detailed design including the preparation of Bid Document for infrastructure projects;
 - 3) Assistance for bidding process;
 - 4) Construction supervision of infrastructure projects.

Selection of the shortlisted consultants will be made in accordance with the "Guidelines for the Employment of the Consultant under Japanese ODA Loan, April 2012" (http://www.jica.go.jp/english/our_work/types_of_assistance/oda_loans/oda_op_info/guide/) following Quality Based Selection (QBS);

4. EOI is now invited from eligible international consulting firms in single or in the form of joint venture, or association/consortium, which has required expertise and experience in the abovementioned areas. The firm would have:
 - 1) Relevant overseas experience in developing countries in Asia Pacific and South Asia in infrastructure development projects;
 - 2) Experience with Economic Zone Development and/or Management
 - 3) Experience with Japanese ODA loan projects;
5. EOI should include the following information:
 - 1) Company profile (Form-1);
 - 2) Related experiences of the firm (Form-2);
 - 3) Availability of appropriate Experts (Form-3);
 - 4) Financial information (Form-4); and
 - 5) Agreement of Joint Venture, or association/consortium, if applicable (Form-1b)
6. EOI as well as forms/supporting documents attached shall be written in English. Documents originally written in other than English should be translated into English and attached to the copy of original duly attested by competent authority.
7. Outline of the project and Forms of Expression of Interest are posted on the websites of BEZA: www.beza.gov.bd, and hard copy of the same is available from the office in the address given hereunder.
8. Five (5) signed copies of EOI shall be submitted in a sealed envelope through post or delivered by hand, subscribing “Consultancy Services for Foreign Direct Investment Promotion Project” on top of the envelope to the following address by 02.00 p.m., October 5, 2017.
Bangladesh Economic Zones Authority (BEZA)
BDBL Bhaban (Level 15), 12 Karwan Bazar, Dhaka 1215
9. BEZA reserve the right to accept/reject any or all EOIs or annul the procurement process at any stage, at its sole discretion without assigning any reasons and shall bear no liability whatsoever consequent upon such a decision.
10. EOIs submitted by firms will be screened, and firms will be shortlisted. Only short-listed firms will be invited to submit proposals.

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Expression of Interest Forms: Contents

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Form of Letter of “Expression of Interest”

[Letter head paper of the Applicant or partner responsible for a consortium, including full postal address, telephone no., and fax no.]

Date:.....

To:
XXXX
Address:
XX
Dhaka-
Bangladesh
Phone +880XXXXXXXX
Fax: +880XXXXXXXX
Email: XXXXXX@XXX.XXX.bd

Sir,

1. Being duly authorized to represent and act on behalf of (hereinafter referred to as “the Applicant”), and having reviewed and fully understood all of the information provided in Request for Expression of Interest, the undersigned hereby expresses its interest in and applies to be short-listed by yourselves as a submitter of proposal for the consulting services for Foreign Direct Investment Promotion Project (FDIPP):
2. Attached to this Expression of Interest are copies of original documents defining:
 - (a) the Applicant's legal status; and
 - (b) the place of incorporation/ organization/ institution (for applicants who are corporations/ organizations/ institutes), or the place of registration and the nationality of the owners (for applicants who are partnerships or individually-owned firms).
3. Executive Chairman, Bangladesh Economic Zone Authority (BEZA) and their authorized representatives (“the Representative of BEZA”) are hereby authorized to conduct any inquiries or investigations to verify the statements, documents and information submitted in connection with this Expression of Interest, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Expression of Interest will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and as requested by BEZA to verify statements and information provided in this Expression of Interest, such as the human resources, experience, and competence of the Applicant.
4. The Representative of BEZA may contact the following persons for further information

Experience inquiries	
Contact	Telephone
Personnel inquiries	

Contact	Telephone
Financial inquiries	
Contact	Telephone

5. This Expression of Interest is made with the full understanding that:
- (a) All information submitted in this Expression of Interest for qualification and selection for short-listing will be subject to verification at the time of submitting proposal by short-listed applicants;
 - (b) The Representative of BEZA reserves the right to reject or accept any application, cancel the qualification and selection for short-listing process at any stage, and reject all applications;
 - (c) The Representative of BEZA shall not be liable for any such actions and shall be under no obligation to inform the Applicant of the grounds for them.

Applicants who are not Consortiums should delete para. 6 and initial the deletion.

6. We confirm that if we submit a proposal, that proposal, as well as any resulting contract, will be:
- a. Signed so as to legally bind all partners, jointly and severally; and
 - b. Submitted with a consortium agreement providing the joint and several liabilities of all partners in the event the contract is awarded to us.
 - c. Commitment of availability of all the proposed experts in accordance with the agreed schedule.

[Note A: By declaration of the para 6 above, the lead partner and the other partner (experiences, technical and financial capacity) will be jointly evaluated. The sub-contracted firm is not subject of evaluation.]

7. The undersigned of declaration on the statements made and the information provided in this Expression of Interest are complete, true, and correct in every detail.

Signed	Signed
Name	Name
For and on behalf of (name of Applicant or lead of a Consortium)	For and on behalf of (name of partner)

Signed	Signed
Name	Name
For and on behalf of (name of partner)	For and on behalf of (name of partner)

EXPRESSION OF INTEREST FORM -1

A. General Information

[Note B: All individual firms and each partner of a Consortium applying for short-listing are requested to provide following information in this form. Nationality information should be provided for all owners or applicants who are partnerships or individually-owned firms. Summary of Consortium should be provided, if applicable.]

A-1 Firm's Information (All firms in case of Joint Ventures)

	Name of firm	
	Head office address	
	Telephone	Contact (Name, position)
	Fax	
	Place of incorporation / registration	Year of incorporation / registration

A-1(b) Firm's Information (In addition to A-1 above, submit the following in case of partnership or individually-owned firms)

Nationality of the Owner	
Name	Nationality

1		
2		
3		
4		
5		

A-2 Summary of Consortium

Names of all partners of Consortium	
Lead partner	
Partner	
Partner	

EXPRESSION OF INTEREST FORM -1b

B. Consortium Agreement

To
XX
Address:
Dhaka
Bangladesh
Phone +880XXXXXXXXX
Fax: +880XXXXXXXXX
Email: XXXXXXX@XXX.XXX.bd

The undersigned of this declaration of cooperation are authorized to act with regard to the Expression of Interest in the consulting services for Foreign Direct Investment Promotion Project (FDIPP) under JICA-financing on behalf of their organizations.

They hereby declare:

that they will legalize a consortium Agreement in case that a consulting services Contract indicated in the Request for Expression of Interest for consulting services for FDIPP (the Contract) is awarded to their group;

1. that they have nominated _____ [name of the lead partner] as the Sponsor Firm of the group for the purpose of this Expression of Interest;
2. that they authorized Mr./Ms. _____ [name of the person who is authorized to act as the Representative on behalf of the Consortium] to act as the Representative in the name and on behalf of their group for the purpose of this Expression of Interest.
3. that all partners of the Consortium shall be liable jointly and severally for the execution of the Contract;
4. that this Consortium is an association constituted for the purpose of providing consulting services for FDIPP under the Contract
5. that each and every partner to this Consortium shall provide at least one expert for the contract period in any one of the required areas of expertise that are stipulated in para. 3 of the Request for Expression of Interest ;
6. that this Consortium should be post-disqualified in case the Consortium should breach the agreement in respect of item 5 above when submitting a Proposal;

7. if the Representative of BEZA accepts the Proposal of this Consortium, it shall not modify the composition or constitution of the consortium formed and proposed in the Proposal until the completion of Contract without the prior consent of the Representative of BEZA;

Names and positions of the proposed Consortium Representatives, as well as organization's names and addresses are:

1	Name:	Signature:
	Position:	Date:
	Representative of: (Organization's Name and address)	

2	Name:	Signature:
	Position:	Date:
	Representative of: (Organization's Name and address)	

3	Name:	Signature:
	Position:	Date:
	Representative of: (Organization's Name and address)	

EXPRESSION OF INTEREST FORM - 2

C. Related Experience

[Note C: All individual firms and all partners of a consortium are requested to provide information, in this form, of the similar service contracts in last ten (10) years. Major services must be related to the fields mentioned in para. 3 of the Request for Expression of Interest;

- 1) Management and/or Development of Economic Zone Project;
- 2) Detailed Design including the preparation of Bid Document for similar infrastructure projects;
- 3) Assistance for bidding process;
- 4) Construction Supervision of similar infrastructure projects;
- 5) Environmental and Social Consideration;
- 6) Experience of infrastructure projects in Asia Pacific or South Asia;
- 7) Experience of Japanese ODA loan projects

The value of the contract should be based on the currencies of the contracts converted into Bangladeshi Taka, at the date of substantial completion, or for current contracts at the time of award.]

C-1. Name of Applicant or Name of Consortium and name of the partner to provide information

C-2 General Experiences

Name of assignment:	Country:
Duration (from month/year/to month/year)	Employer:
Contract status of the firm: Sole J/V Subcontractor	Japanese ODA Loan: Yes No
Total contract amount:	Contract amount of the firm:
Total man-months of professional:	Man-months of professional provided by the firm:
Summary of the service:	

EXPRESSION OF INTEREST FORM - 3

D. Available Experts

[Note D: The Applicant is requested to provide personnel information to be possibly assigned for the specified area mentioned in para. 3 of the Request for Expression of Interest]

Project Manager for this consulting service

EBF component

International Consultant

- Economic Zone Development or Management Specialist
- Training Planning and Coordinating Specialist

PSL component

International Consultant

- Electrical Engineer
- Civil Engineer
- Utility Engineer
- Cost Estimator

No. of Expert/Engineer to be Available.

Name of the firm (each firm of JV or consortium)	International Consultant/Local Consultant	Expertise	Degree (Bachelor, Master, Doctor)	No. of Experts
(Example)				
ABC	International	Economic Zone Development or Management Specialist	Master (Business Administration)	5
DEF	International	Training Planning and Coordination Specialist	Master of Science	4
ABC	International	Electrical Engineer	Bachelor of Social Science	3

EXPRESSION OF INTEREST FORM - 4

E. Financial Capacity

[Note E: The Applicant or each partner of consortium is requested to provide audited financial statement (balance sheet, income statement, and cash flow statement) in last five (5) years. The Applicant or each partner of consortium is also requested to provide summary of financial information in the following form.]

For partner;

Financial information in Bangladeshi Taka equivalent	Actual: previous 5 years (use the accounting year of the applicant or partner)				
	Accounting Year 1	Accounting Year 2	Accounting Year 3	Accounting Year 4	Accounting year 5
1. Total assets					
2. Current assets					
3. Total liabilities					
4. Current liabilities					
5. Sales of which consulting services only (Turnover)					
6-1. Gross Profits of the firm					
6-2. Gross Profits out of consulting services only					
7-1. Profits after taxes of the firm					
7-2. Profits after taxes from consulting services only					